

**County of San Diego, Health and Human Services Agency (HHSA)**  
**CalWORKs Program Guide Letter**

Home Visit Accommodation to Complete the Face-to-Face Interview	Number	Page
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**Issue Date:**

08/14/2015

**Effective Date:**

Upon Receipt

**Purpose:**

To provide home visit requirements clarification when an applicant is unable to attend a face-to-face interview in the Family Resource Center (FRC), due to a physical or mental impairment.

**Background:**

A face-to-face interview is required with the applicant(s) prior to the granting of aid. Home visits may be used when an applicant or recipient is unable to attend a face-to-face interview due to a physical or mental impairment.

**Policy Change:**

None.

**Summary of Changes:**

[CPG 40-100.E Application Process](#)

- Added clarification regarding appropriate accommodations related to the face-to-face interviews.

**Impacts:**

**Automation:**

None.

**Forms and Document Capture:**

None.

**Programs Affected:**

None.

**Quality Control:**

Quality Control will cite the appropriate error when the regulations cited in this program material have not been followed.

**References:**

[MPP Section 40-131.11](#)

[MPP Section 40-161](#)

[ACIN No. I-15-03](#)

[ACL No. 01-42](#)

[ACL 15-31](#)

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**Sunset Date:**

This policy will be reviewed for continuance by August 31, 2018

**Approval for Release:**

A handwritten signature in blue ink, appearing to read "Rick Wanne", followed by the date "8-14-15".

Rick Wanne, Director  
Eligibility Operations